

Financial Policies

Application Fee:	Elementary School	\$75.00
	Junior High School	\$75.00
	High School	\$75.00

This is a one-time fee for first time applicants to the school. This fee helps cover the cost of testing and processing of the application. Students currently enrolled in VCS are NOT required to pay the application fee to cover the cost of testing.

Enrollment Fee*:

Preschool	\$225.00 [New] \$200 [Returning]	Junior High	\$375.00**
Elementary	\$325.00**	High School	\$375.00

*Make checks payable to VCS or pay online at www.valleychristianschools.org

**Students entering 6th grade for the 2010-2011 school year will pay the Elementary School enrollment fee.

The Enrollment Fee is charged for each student every year and reserves a space for your child. The Enrollment Fee is non-refundable. All Enrollment Fees are due at the time of enrollment.

Tuition Schedule

Annual tuition for grades K-12 is shown below. Visit the web site at www.valleychristianschools.org/Admissions for a breakdown of Preschool tuition costs or call [925] 560-6235 for more information.

	High School	Junior High	Elementary School***
1 st Child*	\$11,100	\$10,000	\$8,300
2 nd Child	\$10,600	\$9,500	\$7,800
3 rd Child	\$9,100	\$8,000	\$6,800
4 th + Child	\$8,100	\$7,000	\$5,800

*1st child tuition is highest tuition of schools represented. Tuition is based on a school year amount.

**Students entering 6th grade for the 2010-2011 school year will pay the Elementary School tuition rate.

Enrollment Fees and Elementary School SGI (Small Group Instruction) classes are not included in tuition costs. Add an additional \$4,000 for students in SGI.

Tuition Assistance

Families wishing to apply for tuition assistance through VCS' Tuition Assistance Program must apply through FACTS no later than **February 26, 2010**. Tuition Assistance is awarded to K-12 students on an as-needed basis. Families who apply after the deadline will be considered for tuition assistance based upon the availability of funds. Families must apply on an annual basis.

Application forms are available in the Elementary and Junior High/High School offices or in the Accounting Office. Contact the Accounting Office at [925] 560-6218 for help with the tuition assistance process.

Miscellaneous Fees and Charges

Separate fees are charged for SGI classes, Extended Care (Elementary School), athletics, certain electives, AP courses, student parking, and other miscellaneous school activities such as field trips. Such fees are in addition to those set forth in the tuition schedule.

FACTS Tuition Management

New Student Payment Options:

- FACTS Payment Plan Agreement completed upon acceptance. Up to 11 monthly payments beginning May 20 or June 5. Enrollments after these dates will be paid in 10 or fewer months depending upon the enrollment date. FACTS subject to credit review at VCS' option. Final payment for the current school year is due April 5.
- Families who pay in full should do so at time of acceptance to be eligible to receive a 4% tuition discount. (Make checks payable to VCS.) The tuition discount is only offered to those families paying a full year's tuition.

Re-enrolled Student Payment Options:

- Families currently using FACTS Electronic Fund Transfer (EFT) payment plan for the current school year may choose to:
 - Automatically re-enroll with FACTS for the following school year unless otherwise notified. Eleven monthly payments beginning May 20 or June 5 using FACTS subject to credit review at VCS' option.
 - Pay in full by **April 15* or June 4, 2010**.
- FACTS credit card payment option has been discontinued. **Families currently paying by Credit Card will need to:**
 - Complete a FACTS Payment Plan Agreement upon re-enrollment. Eleven monthly payments beginning May 20 or June 5 using FACTS subject to credit review at VCS' option.
 - Pay in full by **April 15* or June 4, 2010**.
 - Families currently paying tuition in full may choose to:
 - Pay in full by **April 15* or June 4**.
 - Complete a FACTS Payment Plan Agreement upon re-enrollment. Eleven monthly payments beginning May 20 or June 5 using FACTS subject to credit review at VCS' option.

*Full payment made by April 15, 2010. (Paid to VCS) **Note: Families who meet this April 15 deadline will receive a 4% tuition discount. Call the Accounting Office for assistance with determining your discount.**

Important Enrollment Notice

Students who were enrolled at VCS during the previous academic school year and remain in good academic and behavioral standing, and whose account balances are current will be given priority consideration when re-enrolling. **Re-enrollment is not complete without Re-enrollment Application, Enrollment Contract, enrollment fee, and FACTS tuition payment schedule (if not already enrolled).** Failure to meet the re-enrollment completion deadline will result in student(s) placement into open enrollment pool of applicants.

Note: Valley Christian Schools' admissions policies shall not be influenced or affected by an applicant's race, color, sex, national origin, age, disability, or any other characteristic protected by law. The School does not discriminate in the admission of its students in its offers of tuition assistance nor does it discriminate among its students on the basis of religious belief.

Additional Programs and Policies

VCS "Road to Excellence" Parent Commitment

Valley Christian Schools rely solely on the generosity of donors like you to fund the gap between providing the finest education environment and an affordable tuition. Your tax-deductible donation is greatly appreciated by Valley Christian Schools.

As part of enrollment, parents are asked to complete a commitment card. Please consider making a donation to our **Students of Excellence Tuition Assistance Fund** for students with financial needs. Contributors to this fund help VCS prepare our graduates for a life of excellence and equip them to become influential servant leaders for the glory of God. Contributions can also be gifted to VCS' **Educators Endowment Fund**. Your support of this fund will allow us to continue to attract, promote and appropriately compensate the highest quality educators this nation has to offer.

Valley Christian Schools' desire for excellence can only be achieved through a strong partnership between the school and it's parents/guardians. Your time and talents are valued commodities in ensuring that our students receive the finest, well-rounded educational experience possible. Thus, VCS asks that each family volunteers a minimum of 6 hours each school year.

After School Enrichment

A variety of after school enrichment programs and extended care are available for an additional fee at the elementary school campus. For more information call [925] 560-6270.

Enrollment After Start of School

The enrollment fee is payable in full at the time of enrollment. Families may choose to pay in full or make monthly tuition payments through FACTS. Monthly payments will be prorated based upon the portion of the school year remaining at the time of enrollment. Final payment for the current school year is due no later than April 5.

Delinquent Payments

A missed payment fee of \$25 will be charged by FACTS for each missed EFT payment attempt. VCS Business Office will address delinquent accounts in the following manner:

- 30 Days – phone call from the Business Office requesting payment, with letter to follow specifying that account must be brought current by 60 days, or the student(s) will be suspended.
- 60 Days – Student(s) will be suspended until the account is brought current.
- 90 Days – The account may be put into collections.

VCS reserves the right to refuse continued enrollment to any student whose tuition account is delinquent.

Returned Checks

Accounts will be charged a \$25 service fee for all returned checks. After 2 returned checks subsequent payments must be made by cash, cashier's check, or certified funds.

Tuition Refunds For Withdrawal

Elementary | Junior High | High School
I understand that if I cancel this Contract by delivering written notice of such cancellation to the School's Office of Admission for grades K-12 between June 6 and August 24, I am responsible for the first three months (i.e. June, July and August) tuition payments and will receive no refund of any tuition payments made or the enrollment deposit. These fees are non-refundable and non-transferable, irrespective of the date of cancellation.

Tuition is payable for the entire semester for any student whose enrollment covers any portion of the semester. The Director of Admissions should be notified at least ten days in advance of the final date of the student's(s') attendance. All charges related to the student's(s') enrollment must be paid up to the date of withdrawal.

Preschool

As a Preschool parent, I understand that if I provide a written notice thirty days prior to the first day of school, I will forfeit my enrollment fee but will be refunded any tuition payments made for the current enrollment year. These fees are non-refundable and non-transferable, irrespective of the date of cancellation.

Once the school year has begun, the Preschool Director should be notified 30 days in advance of the final date of the child's(ren's) attendance. Tuition is payable for the entire thirty days for any child whose enrollment covers any portion of that thirty-day period. All charges related to the child's(ren's) enrollment must be paid up to the date of withdrawal.

For More Information

Please contact our Accounting Department for more information regarding financial policies of Valley Christian Schools.

- [925] 560-6218 [O]
- [925] 828-5623 [F]

Small Group Instruction

Small Group Instruction (SGI) classes for grades 1-4 provide a structured program emphasizing academic and developmental skills using a multi-sensory approach. There is an additional tuition fee for the SGI classes. These classes are self-contained classrooms and are designed for those students with diagnosed, learning differences. SGI classes are offered solely to students who have been formally evaluated by an outside educational testing facility and who are currently enrolled in VCES.