

## ADMISSIONS OVERVIEW

Dear Parent(s),

Thank you for your interest in Valley Christian Elementary School. We are excited about this upcoming school year and the wonderful group of students and families that will be joining us. We understand the importance of the decision you are making with regard to the future education of your child. We will be praying for you and your family as you seek God's wisdom and discernment in selecting and applying at the right school.

To assist you with the application process and to provide you with a better understanding of what VCES has to offer, please note the following:

**ADMISSIONS TESTING** is required for all incoming students. **Completed applications, fees, and related documentation are submitted prior to the admissions testing and shadowing.** Applications are available online or in the school office. Admissions testing will be scheduled at the time all completed application documentation is received. Priority Consideration admissions assessments will be offered January 23, February 6 or February 20 from 9:00 AM to 12 PM for 2<sup>nd</sup> through 5<sup>th</sup> grade applicants. Additional testing dates of March 20 and April 24 are available for those who miss the Priority Consideration Deadline. The test covers math and reading comprehension. Kindergarten and first grade students are given a one-on-one developmental readiness assessment. Appointments will be scheduled on an individual basis. There is no additional charge for admissions testing unless your student requires special testing. The Admissions Office will contact you to schedule admissions testing for your student.

**PROSPECTIVE STUDENT SHADOWING** is optional for students entering 3<sup>rd</sup> through 5<sup>th</sup> grade, but provides an opportunity to observe student life at Valley Christian. Prospective students are paired with an outgoing VCES student who is in the same grade/class. Shadowing takes place February through May on Friday mornings with the exception of minimum attendance days, and includes class attendance and our weekly Chapel service. Please call our Admissions Office at [925] 560-6277 to schedule a shadowing appointment. The application and fee must be completed prior to scheduling your shadowing appointment.

**PUBLIC OPEN HOUSE** is Tuesday, January 12 from 9:00 AM to 11:00 AM. Following a brief overview of the Elementary School program by the Principal, parents then have an opportunity to observe in classrooms and take a guided tour of the campus. Parents, staff, and administration will be available to answer any questions you may have. New student applications will be accepted at this time.

**CAMPUS TOURS** are scheduled for the second Tuesday of most months during the school year. Please call the Admissions Office at [925] 560-6277 for Open House dates and times or to schedule your private tour.

*Final decisions for admissions are made upon the completion of all application documentation, assessment testing, and personal interview (if required). Refer to the Key Admission Dates and Application Checklist to ensure that all application requirements have been met or call our office to receive an update on your student's status. Acceptance letters will be mailed during the week of March 15, 2010 to those students who complete the Priority Consideration Application process by the February 10, 2010 deadline.*

Please feel free to call the Admissions office at [925] 560-6277 if you have any questions. We know that you'll find VCES the perfect fit for your student, and we look forward to traveling this *Road to Excellence* with your family.

Serving Him,

Christine Perez  
Elementary School Registrar