

VALLEY CHRISTIAN SCHOOLS

creating great experiences

2015 – 2016 Financial Policies | International Applicants

New Student Application Fees

Elementary School	\$150.00
Middle School	\$150.00
High School	\$150.00

This Application fee covers enrollment administration. **The Application Fee is non-refundable and is to be submitted along with the Application.**

Enrollment Fee – New Students*

Elementary School	\$500.00
Middle School	\$500.00
High School	\$500.00

Enrollment Fee – Returning Students*

Elementary School	\$600.00
Middle School	\$600.00
High School	\$600.00

The Enrollment Fee is charged for each student every year and reserves a space for your child. **The Enrollment Fee is non-refundable.** All Enrollment Fees are due at the time of enrollment.

*Make checks payable to VCS or pay online at www.ValleyChristianSchools.org.

2015-2016 Annual Tuition | Grades K-12

High School	Middle School	Elementary School
\$22,000	\$ 20,000	\$17,000

Miscellaneous Fees and Charges

Separate fees are charged for Extended Care (Elementary School), athletics, lunch, certain electives, AP courses and other miscellaneous school activities. Such fees are in addition to those set forth in the tuition schedule.

Note: Valley Christian Schools admit students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students of the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, tuition assistance programs, and athletic and other school administered programs.

FACTS Tuition Management

New Student Payment Options:

- FACTS Payment Plan Agreement completed within 14 days of date on the acceptance letter. Up to 11 monthly payments beginning May 20 or June 5. Enrollments after these dates will be paid in 10 or fewer months depending upon the enrollment date. FACTS subject to credit review at VCS' option. Final payment for the current school year is due April 5. A U.S. bank account is necessary for FACTS payments.
- Families who pay in full should do so at time of acceptance. Make checks payable to VCS.

Re-enrolled Student Payment Options:

- Families currently using FACTS Electronic Fund Transfer (EFT) payment plan for the current school year may choose to:
 - Automatically re-enroll with FACTS for the following school year unless otherwise notified. Eleven monthly payments beginning May 20 or June 5 using FACTS subject to credit review at VCS' option. A U.S. bank account is necessary for FACTS EFT payments.

- B. Pay in full by **June 1, 2015**.
2. Families currently paying tuition in full may choose to:
 - A. Pay in full by **June 1, 2015**.
 - B. Complete a FACTS Payment Plan Agreement upon re-enrollment. Eleven monthly payments beginning May 20 or June 5 using FACTS subject to credit review at VCS' option. A U.S. bank account is necessary for FACTS EFT payments.

Important Enrollment Notice

Students who were enrolled at VCS during the previous academic school year and remain in good academic and behavioral standing, and whose **account balances are current** will be given priority consideration when re-enrolling. **Re-enrollment is not complete without the Re-enrollment Application, including host parent(s)/guardian(s) signatures, Enrollment Contract, enrollment fee, Guardianship Agreement, and FACTS tuition payment schedule (if not already enrolled).** Failure to meet the **enrollment completion deadline** will result in the student(s) placement into the open enrollment pool of applicants.

Tuition Refunds For Withdrawal

I understand that the overhead expenses of the School do not diminish with the withdrawal of some students and that (upon acceptance of this contract by VCS) I accept the obligation to pay the tuition for the full academic year for which my student(s) remain enrolled. I understand that written requests for refunds can be submitted to the Accounting Office for consideration and are subject to their discretion. I understand that should my request be granted, refunds will be calculated as follows:

a) For withdrawal prior to the first day of school, I am responsible for one full semester of the annual tuition (less any prorated tuition assistance or other discount). b) For withdrawal 14 calendar days after the start of school, I am responsible for the total year's tuition. I also understand that should my student's(s') withdrawal occur between the first day of school and the 14th calendar day I am responsible for one full semester of the annual tuition (less any prorated tuition assistance or other discount). c) I understand that the enrollment fee is not refundable.

Additional Policies

Enrollment After Start of School

The enrollment fee is payable in full at the time of enrollment. Monthly tuition will be prorated based upon the portion of the school year remaining at the time of enrollment. Final payment for the current school year is due no later than April 5.

Delinquent Payments

A missed payment fee of \$30 will be charged by FACTS for each missed EFT payment attempt.

VCS Accounting Office will address delinquent accounts in the following manner: 30 Days – Phone call from the Accounting Office requesting payment, with letter to follow specifying that account must be brought current by 60 days, or the student(s) will be suspended. 60 Days – Student(s) will be suspended until the account is brought current. 90 Days – The account may be put into collections. VCS reserves the right to refuse continued enrollment to any student whose tuition account is delinquent. Accounts will be charged a \$30 service fee for all returned checks. After 2 returned checks subsequent payments must be made by cash, cashier's check, or certified funds.

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Returned Checks

Accounts will be charged a \$30 service fee for all returned checks. After **2** returned checks subsequent payments must be made by cash, cashier's check, or certified funds.

Please contact our Accounting Department for more information regarding financial policies of Valley Christian Schools.

- (925) 560-6218 (O)
- (925) 828-5658 (F)